

**FG4**  
**LONDON**  
Designed by GEORGE DAVIES



# We're Hiring

## **TRADING ASSISTANT**

A fantastic opportunity to join an established contemporary fashion brand owned by the retail guru, George Davies. Our team at FG4 are all like-minded passionate individuals who are empowered to move the brand forward.

### **About us?**

Established in 2011, FG4 is an exciting fashion brand for girls, boys, and women. FG4 is a true lifestyle brand, built around the principles of great design and great quality, with amazing attention to detail. With over 60 stores in Saudi Arabia (27 women's, 32 kids) and 6 kids stores in the United Arab Emirates, we remain the fastest growing brand in the Middle Eastern fashion market.

One of the few people to create four successful international fashion brands, George Davies' career in fashion retail spans over 30 years, the most successful fashion innovator of his time. He is a style visionary who founded NEXT in the 80's, George at Asda in the 90's, per una in M&S in 2001. As a design guru and retail legend, George understands the needs and aspirations of his customers and this has enabled him to create yet another great brand in the Middle East, FG4.

### **What are we looking for?**

A proactive individual to assist with the sales and trading side of our business. The role is based at our office in Moreton in Marsh. You must be up for a challenge, and enjoy a fast paced, exciting, environment.

The ideal candidate will either have experience working in a similar role or have a degree in a numerical, business, or related discipline.

### **What skills do you need?**

- Excellent time-management and organisational skills.
- Advanced knowledge of Microsoft Office, particularly Microsoft Excel.
- Outstanding attention to detail.
- Strong analytical skills.
- Managing and hitting deadlines.
- Be a great team player, able to integrate and contribute to this close team.
- Professionalism
- Problem Solving
- Knowledge of databases, SQL and VBA would be advantageous but not essential.

### **The role?**

As a Trading Assistant, it is your responsibility to assist with the coordination between our UK based team and our retail brand partners to ensure our brands are operating in the most efficient and optimal way.

- Assist with the regular sales reports.
- Analysing transaction level data to provide the business with insight into customer behaviour.
- Reviewing sales performance at both a store and product level to identify trends within the business.
- Liaising with our brand partners to ensure all operations are running smoothly in the retail stores and e-commerce platforms.
- Helping with the management of product launches, stock flow, replenishment strategy and markdowns around all areas of the business.

### **The offer?**

Job Types: Full-time, Permanent

Salary: Competitive

Benefits: 20 days holiday plus bank holidays – increases with service

The exposure to working alongside a retail legend in an exciting and developing your knowledge of vibrant Middle Eastern market.

Location: The Studios, GD International, Draycott Business Village, Moreton in Marsh, GL56 9JY

Start date: ASAP

### **Sound good to you?**

Then we would love to hear from you!

If you love the sound of this role, please send us your CV and covering letter to [careers@fg4.biz](mailto:careers@fg4.biz) telling us more about yourself and why you are interested in the role.

Instagram: @FG4London

Pinterest: @FG4London

[www.fg4london.co.uk](http://www.fg4london.co.uk)